

**VILLAGE OF PARISH  
BOARD OF TRUSTEES  
OCTOBER 20, 2010**

**REGULAR MEETING**

Mayor Heagle called the meeting to order at 7pm. All said the pledge.

**Present:** Mayor Leon Heagle Attorney Robert Ventre  
Trustee Neil Chatterton Treasurer Kevin Dwyer  
Trustee Scott Allardice  
Trustee Patricia Lewis

**Also present:** Mary Chappell, Municipal Solutions; Terry Deuel, NYS Environmental Facility Corp.; Maureen Wafer, VOP Codes Officer; Susanne Heagle; Bill Bubis, MaryLou Guindon; Paul Baxter, Tug Hill Representative; Legislator Barry Leemann; Dean Smith, Lakeside Color Guard.

**Approval of Minutes:**

**Motion** was made by Trustee Chatterton to approve the September 15<sup>th</sup> Regular Village Board meeting minutes as presented, 2<sup>nd</sup> by Trustee Lewis, carried.

**Motion** was made by Trustee Lewis to approve the October 14<sup>th</sup> Joint Board meeting as presented, 2<sup>nd</sup> by Trustee Chatterton, carried.

**Reports:**

**Legislator Barry Leemann:** Tabled, Legislator Leemann was not present.

**Building Inspector & Code Enforcer:** Maureen Wafer gave her report to the Board.

**Motion** was made by Trustee Lewis to accept the report as given, 2<sup>nd</sup> by Trustee Chatterton, carried.

**Sewer Plant Report, VRI, Inc.:** Mayor Heagle asked to wait until Steve comes in.

**Tug Hill Representative, Paul Baxter:** Tabled, Paul Baxter not present.

**Recreation Committee:** No one was present

**Chamber of Commerce, Dan Dalin:** Tabled, Dan Dalin not present. In gym setting up Halloween Haunted House.

**Task Force Committee:** Mayor Heagle stated MaryLou Guindon was going to call Broad Band, as Carmen Branca from New Visions thought there was too much indecision on the part of the Task Force Committee.

**Water Committee, Scott Allardice:** Still on hold due to funding.

**Library:** Mayor Heagle stated they should get together with the Library regarding National Grid lighting check as the Village did with the Gym.

**Mary Chappell, Municipal Solutions & Terry Deuel, NYS Environmental Facility Corp:** Mary came in to discuss the debt service for the sewer, only long-term debt. She said they all total \$2.3 million for the current and proposed long-term debt. Need application to the State Revolving fund and also a Bond resolution. She stated there are two other Bond Resolutions and told the Board what the Resolutions would do for the financing. She said the Board did not have to vote on this tonight.

Terry discussed the hardship status on the \$600,000 grant. He explained the application and said there are some items that still need to completion to complete the application for short-term financing (3 years). Terry talked about the principle forgiveness and the possibility of not getting it and that it is dependent on the Federal Budgets.

Mayor Heagle asked what is lacking to complete the application. Terry told him the missing letter and the SEQR document. Terry offered to help get the items together. Trustee Houghton asked if there was a time line to anticipate. Terry suggested completing the application by March. Discussion followed.

**Legislator Barry Leemann:** Barry said they are working on the County budget. In the last two years the retirement fund has gone way up. He said sales tax is up, considering the economy, so this has helped the budget.

**Unfinished Business:**

**Sewer Treatment Plant Restoration & Update on Engineering:** Mayor Heagle went over the report from VRI with the Board. He said the Village of Cleveland purchased two surplus pumps from the WWTP. He said they would need to decide what to do with the remainder of the items. Trustee Allardice asked about the plant electric and Mayor Heagle explained the increase was due to both the old blowers on for the month. He told the Board that two of the new grinder pump stations on Montgomery Street have been damaged. Mayor Heagle stated that John Woods has sent a letter to the contractor about the settlement of dirt around the stations since the heavy rain. They are waiting now for a response from Wilkins Contractors.

**Motion** was made by Trustee Chatterton to accept the WWTP report for the month of September as presented, 2<sup>nd</sup> by Trustee Lewis, carried.

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**Treasurer Kevin Dwyer:** Kevin reported the Village received over \$2,000 worth of penalties this quarter with \$17,648.00 in debt owed from homeowners. Kevin thinks it is working better since the Board changed the quarters to co-inside with the fiscal year.

**Letters:**

- State Route 69** – sending staff out to patch the road.
- 69A project** – was awarded – signs go up Thursday and work starts on Friday
- Email regarding exchange students** – need to find placement homes to house students for their stay.
- Letter from NYMIR** – Requesting the Village check street signs and evaluate
- Tug Hill Energy Meeting** – scheduled October 7 cancelled and is rescheduled

**Unfinished Business continued:**

**Sewer Treatment Plant Restoration & Update on Engineering:** Mayor Heagle stated they are having an issue with lights on the tanks and underground wires at the WWTP. The two doors are not herre yet. He stated he is working on state bids for equipment needed at the WWTP to complete the \$600,000.

**Proposal on culvert and ditch on Union Street:** Mayor Heagle has not decided where to put the culvert but the owner is agreeable with it.

**Timber theft on former dump:** Attorney Ventre has not heard back from them but called them several times.

**Action on Zoning Regulations:** Holding on the Zoning and need to have a public hearing.

**Motion** was made by Trustee Chatterton to have a public hearing on the moratorium on Wednesday, November 17<sup>th</sup> at the Regular Village Board Meeting, 2<sup>nd</sup> by Trustee Lewis, carried.

**Annual Maintenance Permit Renewal:** On hold

**Joint Municipal Agreement and Local Laws:** The clerk gave the Joint Municipal Agreement and Local Law that were passed at the Joint Board Meeting to Attorney Ventre to submit.

**Broad Band Meeting:** Legislator Barry Leemann told the Board that there would be a Broad Band meeting at the Gym on October 27 at 7:30 PM.

**Discussion on stairs to 2<sup>nd</sup> floor and gym windows:** On hold

**Drapes/blinds for courtroom:** On hold

**WWTP surplus equipment:** Previously discussed under Unfinished Business, Sewer Treatment Plant Restoration.

**Proposal from National Grid on changing lights in Gym Bldg:** Mayor Heagle told the Board the lights came in and are in the office and they will be changed shortly.

**W. Main St. & S. Railroad St. lawns – hiring someone:** Mayor Heagle felt it was too late to mow them now but will need to get someone next year.

**Flags on Village poles need to be removed:** Mayor Heagle stated the flags have to be taken down. Trustee Houghton said they would need to do it with a ladder.

**New Business:**

**Winter Guard – Use of Gym:** Mayor Heagle received a second call requesting use of the Gym on weekends for a color guard group. Gary Smith is from Lakeside and Dean Smith is Allure. Gary is asking to use the building on Saturdays in November from 3pm to 9pm.looking at the afternoon from 3pm to 9pm. His group agreed to \$100 for the month of November to use the building. Mayor Heagle discussed the need to have someone opening and closing the building and it was decided someone would open the building at 9am but lock the door. The first group can let in the second group and when the second one leaves the building will be locked. Trustees Chatterton and Allardice agreed to share the opening of the building.

**Chamber of Commerce – Use of Building:** This had been approved for the Halloween program on Saturday October 23<sup>rd</sup>.

**VRI yearly agreement:** Mayor Heagle read the letter from VRI that would increase the contract fee \$113.71 a month or \$1,364.52 a year. Mayor Heagle said he has asked VRI to change their budget to run with our fiscal year. Discussion followed. Trustee Houghton asked about VRI submitting the increase for next years budget and to show how many hours they are giving us, in executive session.

**Time Warner Cable Franchise Agreement:** Mayor Heagle said a Public Hearing should be held for Time Warner.

**Motion** was made by Trustee Chatterton to hold a Public Hearing on Wednesday, November 17, for the Time Warner Franchise Agreement at the Regular Village Board Meeting, 2<sup>nd</sup> by Trustee Houghton, carried.

**\$2,250,000.00 Bond Resolution:** This was already discussed by Mary Chappell and will be voted on at the November 17<sup>th</sup> Regular Village Board Meeting.

**Village of Parish, Board of Trustees  
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**Draw Down #9 - \$34,332.48:** Mayor Heagle asked for the Boards approval for the officers to sign the draw down.

**Motion** was made by Trustee Allardice to approve Draw Down #9 for \$34,332.48, 2<sup>nd</sup> by Trustee Lewis, carried.

**Street light outages:** Mayor Heagle told the Board there are several lights out in the Village and did anyone have any others to report.

**Dates to Remember:** There will be no Joint Board meeting in November. The next Joint Board meeting will be Thursday, December 2<sup>nd</sup>, at 7pm.

**Tug Hill Representative, Paul Baxter:** Paul said the Energy Workshop is now rescheduled for Friday, November 12<sup>th</sup>, at the Village of Parish. They are working on the Salmon River Council of Government meeting in November but there is no date yet.

**Payment of Bills:**

**General Fund** **\$ 9,540.61**

**Motion** was made by Trustee Lewis to pay the General Fund bills for vouchers 501 through 536 for a total warrant of \$9,540.61, 2<sup>nd</sup> by Trustee Houghton, carried.

**Sewer Fund** **\$25,025.74**

**Motion** was made by Trustee Houghton to pay the Sewer fund bills for vouchers 501 through 519 for a total warrant of \$25,025.74, 2<sup>nd</sup> by Trustee Chatterton, carried.

**CDBG-R** **\$34,332.48**

**Motion** was made and approved during New Business.

**Motion** was made by Trustee Chatterton to adjourn the meeting at 8:45 pm, 2<sup>nd</sup> by Trustee Allardice, carried.

Respectfully submitted,

Patricia French,  
Village Clerk